



## **Outstanding Graduate Student Award CRITERIA**

### **Purpose**

The purpose of the Outstanding Graduate Student Award is to honor and recognize an exceptional graduate student who has distinguished him/herself in graduate study through a combination of superior academic achievement and professional development and service to the campus and/or the community.

### **Selection Criteria**

Eligibility will be based on the following:

1. Be a classified graduate student eligible to participate in the Commencement ceremony.
2. Demonstrated superior academic/scholastic performance as a graduate student in work at CSUSB Palm Desert Campus
3. Demonstrated service and leadership in campus and/or community organizations and activities and in professional development as a graduate student at CSUSB Palm Desert Campus.

### **Application Process**

1. Self-nomination or nomination by a member of the faculty, staff or fellow graduate student at CSUSB Palm Desert Campus.
2. Submission of three (3) original confidential letters of reference supporting the nominee's candidacy. One of these letters must come from the candidate's major advisor or from the chair of the student's final project committee.
3. Submission of a complete resume/curriculum vita.
4. Submission of a personal statement by the nominee containing information about his/her involvement in campus and/or community organizations and activities, leadership roles, honors received and any other personal information which he/she feels would help the selection committee make its decision.

### **Selection Process**

1. Nomination forms are available in the PDC Administration Office in the Rogers Gateway Building. The nomination period will **close April 14 and the application packets due April 21.**
2. Selection of the recipient of the Outstanding Graduate Student Award will be by a committee comprised of the PDC Dean (Chair), the PDC Associate Dean, the PDC Assistant Dean and the PDC ASI Representative. If the ASI Representative is a candidate for the award, another PDC student chosen by the selection committee will replace him/her. The selection process may include interviews with finalists.

### **Award Presentation**

The presentation of the Outstanding Graduate Student Award will take place during the June commencement ceremony.



**Outstanding Graduate Student Award  
NOMINATION FORM**

Student Name \_\_\_\_\_ CID # \_\_\_\_\_

Address \_\_\_\_\_ Telephone \_\_\_\_\_

CSUSB GPA \_\_\_\_\_ Total number of quarters at CSUSB \_\_\_\_\_

Will all degree requirements be completed this spring term? \_\_\_\_\_

\_\_\_\_\_  
Student's Signature

"My signature above certifies that I have provided correct information, and I hereby waive my right to inspect and review the three (3) letters of reference supporting my nomination."

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**On a separate sheet the student nominated must submit a personal statement containing information on:** involvement in campus and community organizations; extracurricular activities; leadership positions on campus and in the community; honors received and examples of academic excellence including professional development; and any other information which he/she believes would help the Selection Committee make its decision.

**By Friday, April 14,** the nominator must submit the following information to the PDC Administration Office: this form, your statement, a complete resume/curriculum vita, and three (3) sealed, confidential letters of reference supporting this nomination.

**FACULTY/STAFF/STUDENT NOMINATION**

I nominate this student for the Outstanding Graduate Student Award.

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Name

\_\_\_\_\_  
Department or contact address

\_\_\_\_\_  
Contact phone number

*Additional comments from faculty/staff/students supporting this endorsement are solicited.  
Please attach to this form.*